

S.V.C.R GOVERNMENT DEGREE COLLEGE, PALAMANER-517408



DEPARTMENT OF PHYSICS-MINUTES BOOK

SYLLABUS ALLOCATION

DATE:-08-06-2015

We the following Lecturers 1. Sri. M. Surya Sekhar Reddy 2. Sri. T. Raghu Raman, Lecturers in Physics met on 08-06-2015 in the department of Physics i.e. In Physics Laboratory under the president ship of Sri M. Surya Sekhar Reddy, discussed and resolved the following.

Distribution of syllabus among the lecturers

I year 1st semester (a) Mechanics to Sri. T. Raghu Raman

2nd Semester (b) Waves and Oscillations to..... Sri. M. Surya Sekhar Reddy

II year (a) Thermodynamics to..... Sri. T. Raghu Raman

(b) Optics to..... Sri. M. Surya Sekhar Reddy

III year (a) Paper III

Electricity, Magnetism and Electronics to... Sri .T. Raghu Raman

(b) Paper IV

Modern Physics to Sri .M. Surya Sekhar Reddy

And prepared the annual plan of work for the academic year ...2015-16

SIGNATURE OF THE LECTURER

M. Surya Sekhar Reddy

HEAD OF THE DEPARTMENT OF PHYSICS

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REVIEW MEETING

DATE:-14-12-2015

We the following Lecturers 1. Sri. M. Surya Sekhar Reddy 2. Sri. T. Raghu Raman, Lecturers in Physics met on ...14-12-2015. In the department of Physics i.e. in Physics Laboratory under the president ship of Sri M. Surya Sekhar Reddy, discussed and resolved the following .

1. Coverage of syllabus accordingly as mentioned in the annual plan.
2. If the syllabus is not covered steps to be taken to cover the backlog of the syllabus.
3. Backward students are to be listed out and measures to be taken for remedial coaching.
4. Special classes are to be arranged for backward students in practical classes.

The above issues are discussed and resolved to the ideas of the lecturers.

Signature of the lecturers

Sri. M. Surya Sekhar Reddy

Head of the Dept. of Physics

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RESULT ANALYSIS

DATE: - 09-08-2015

We the following Lecturers 1. Sri. M. Surya Sekhar Reddy 2. Sri. T. Raghu Raman, Lecturers in Physics met on 09-08-2015 in the department of Physics i.e. in Physics Laboratory under the president ship of Sri M. Surya Sekhar Reddy, discussed and resolved the following

1. Analysis of the pass percentage of III year B.Sc. results in paper III and paper IV
2. Identifying the paper wise toppers and giving gifts to them on behalf of the department.
3. Discussed the reasons for the fail of the students in the university examinations.
4. The measures to be taken for the betterment in the supplementary examinations, who failed in the march examinations.
5. Special coaching is given to the students who failed in final year to appear for instant university exam.

The above all issues are discussed and resolved to follow the ideas of each other to get the high pass percentage.

Signature of the lecturers

M.Surya Sekhar Reddy

Head of the department of Physics

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EVALUATION (TESTS)

DATE:-03-07-2015

We the following Lecturers 1. Sri. M. Surya Sekhar Reddy 2. Sri. T. Raghu Raman, Lecturers in Physics met on 03-07-2015. in the department of Physics i.e. in Physics Laboratory under the president ship of Sri M. Surya Sekhar Reddy, discussed and resolved the following.

1. Every month one test is to be conducted in each paper.
2. In the first week unit test in paper I is to be conducted headed by Sri. M. Surya Sekhar Reddy, lecturer in Physics.
3. In the second week, unit test in paper II is to be conducted headed by Sri. T. Raghu Raman, Lecturers in Physics.
4. In the third week , unit test in paper III is to be conducted headed by Sri. T. Raghu Raman, Lecturers in Physics.
5. In the fourth week, unit test in paper IV is to be conducted headed by Sri. M. Surya Sekhar Reddy, lecturer in Physics.
6. In the month of December and January, students should write 100 marks practice tests in the previous year's university question papers.
7. Along with the monthly tests and old questions paper tests, students also appear for the quarterly and half-yearly examinations scheduled by the COE of the college.

The above all issues are discussed and resolved, and also see that all students should participate in above mentioned tests without fail.

Signature of the lecturers

(M.Surya Sekhar Reddy)

Head of the department of Physics

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REMEDIAL COACHING

DATE:- 10-09-2015

We the following Lecturers 1. Sri. M. Surya Sekhar Reddy 2. Sri. T. Raghu Raman, Lecturers in Physics met on 10-09-2015 in the department of Physics i.e. in Physics Laboratory under the president ship of Sri M. Surya Sekhar Reddy, discussed and resolved the following.

1. it is resolved that to identifying the failure students in march university Examinations.
2. It is resolved that, to give remedial coaching for the slow learners to pass in the September examinations.
3. It is resolved that DTP material for important questions should supply for slow learners.
4. It is resolved that a special attention should be taken for slow learners interacting with their parents to improve the overhaul pass percentage.

The above statements are discussed and resolved to take all measures to get pass through in the fourth coming university examinations.

Signature of the lecturers

(M.Surya Sekhar Reddy)

Head of the department of Physics

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DEPARTMENT OF PHYSICS-MINUTES BOOK

STUDENT SEMINARS

DATE:-02-07-2015

We the following Lecturers 1. Sri. M. Surya Sekhar Reddy 2. Sri. T. Raghu Raman, Lecturers in Physics met on 02-07-2015 in the department of Physics i.e. in Physics Laboratory under the president ship of Sri M. Surya Sekhar Reddy, discussed and resolved the following.

1. It is resolved that the students should give seminars at least five in each paper.
2. It is resolved that before giving the seminar the students has to submit the material relating to his seminar.
3. It is resolved that the material should be corrected and the concerned teacher should give the suggestions to the seminar presentation.
4. It is resolved that in each week end there should be a student seminar.

The above said resolutions are taken in the meeting and see that the students should follow the same.

Signature of the lecturers

(M.Surya Sekhar Reddy)

Head of the department of Physics

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PROJECT WORK

DATE:- 20-06-2015

We the following Lecturers 1. Sri. M. Surya Sekhar Reddy
2. Sri. T. Raghu Raman, Lecturers in Physics met on 20-06-2015, in the department of Physics i.e. in Physics Laboratory under the president ship of Sri M. Surya Sekhar Reddy, discussed and resolved the following.

1. It is resolved to allot project works to the students during the present academic year as follows.
2. At least Five project works should be done from the I B.SC students, and five projects to the second year students and eight projects from the III year students.
3. It is resolved that, the students may make use of the internet in the department pertaining to any work to the project.
4. It is also resolved that to prepare the project manual the necessary stationary should be provided by the department.

Signature of the lecturers

(M.Surya Sekhar Reddy)

Head of the department of Physics

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GUEST LECTURES

DATE :- 06-08-2015

We the following Lecturers 1. Sri. M. Surya Sekhar Reddy 2. Sri. T. Raghu Raman, Lecturers in Physics met on 06-08-2015 in the department of Physics i.e. in Physics Laboratory under the president ship of Sri M. Surya Sekhar Reddy, discussed and resolved the following.

1. it is resolved to arrange three guest lectures are arranged in general subjects.
2. it is resolved to arrange two guest lectures are arranged in personality Development.
3. it is resolved that proper arrangements are made for power point Presentation.

Signature of the lecturers

(M.Surya Sekhar Reddy)

Head of the department of Physics

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DEPARTMENTAL ACTIVITIES AND COMPETITION

DATE:-09-9-2015

We the following Lecturers 1. Sri. M. Surya Sekhar Reddy 2. Sri. T. Raghu Raman, Lecturers in Physics met on 09-9-2015 in the department of Physics i.e. in Physics Laboratory under the president ship of Sri M. Surya Sekhar Reddy, discussed and resolved the following.

1. It is resolved to encourage the students to actively participate in academic competitions like YUVATHARANGAM, essay writing, elocution etc.
2. It is resolved to encourage the student's participation in essay writing competitions conducted by the traffic police, palamaner on the eve of ROAD BADRATHA VAAROSTHAVALU.
3. It is resolved to improve the B.SC student's participation in the cultural activities of college day celebrations.
4. It resolved that to motivate the students to participate in the competitions which will be conducted in connection with the fresher's day celebrations.

Signature of the lecturers

(M.Surya Sekhar Reddy)

Head of the department of Physics

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SYLLABUS COMPLETIONS

DATE:- 05-1-2016

We the following Lecturers 1. Sri. M. Surya Sekhar Reddy
2. Sri. T. Raghu Raman, Lecturers in Physics met on 05-1-2016 in the department of Physics i.e. in Physics Laboratory under the president ship of Sri M. Surya Sekhar Reddy, discussed and resolved the following.

1. A discussion on completion of syllabus and conducting practice examinations.
2. The following are percentage of syllabus completed in the individual papers.

<u>paper</u>	<u>percentage of syllabus completed</u>
1. Second semester	as per annual plan
2. Paper –II	80%
3. Paper -III	85%
4. Paper IV	100%

3. It is resolved that the remaining syllabus should be completed within the stipulated date.
i.e. 3-2-2015
4. It is resolved that after completion of the syllabus, revision classes should be taken.
5. It is resolved that as a part of revision model examinations conducted in previous university examination question papers.

Signature of the lecturers

(M.Surya Sekhar Reddy)

Head of the department of Physics



DEPARTMENT OF PHYSICS-MINUTES BOOK

PRACTICAL EXAMINATIONS CONDUCTION

DATE:- 18-02-2016

We the following Lecturers 1. Sri. M. Surya Sekhar Reddy
2. Sri. T. Raghu Raman, Lecturers in Physics met on 18-02-2016 in the department of Physics i.e. in Physics Laboratory under the president ship of Sri M. Surya Sekhar Reddy, discussed and resolved the following.

1. It is resolved to conduct the practical examinations as per the university schedule.
2. It is resolved that the batches and practical examination time table should be displayed in the notice boards.
3. It also resolved that to conduct the model practical examination before the S.V.U practical examinations.

Signature of the lecturers

(M.Surya Sekhar Reddy)

Head of the department of Physics

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DEPARTMENT OF PHYSICS-MINUTES BOOK

GUIDANCE AND COUNSELING

DATE:-2-03-2016

We the following Lecturers 1. Sri. M. Surya Sekhar Reddy
2. Sri. T. Raghu Raman, Lecturers in Physics met on 02-03-2016, in the department of Physics i.e. in Physics Laboratory under the president ship of Sri M. Surya Sekhar Reddy, discussed and resolved the following.

1. It is resolved to give the guidance for physics students for higher education.
2. It is also resolved to intimate to the students, the notification release for **P.G** courses from time to time.
3. It is also resolved that, to see that as much as students should be join in the higher education.
4. It is strongly resolved that to motivate the students towards the research side, and opportunities in research side should be widely advertised among the student feternity.

Signature of the lecturers

(M.Surya Sekhar Reddy)

Head of the department of Physics

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TIME TABLE IMPLEMENTATION

DATE:-05-06-2015

We the following Lecturers 1. Sri. M. Surya Sekhar Reddy
2. Sri. T. Raghu Raman, Lecturers in Physics met on 5-06-2015. in the department of Physics i.e. in Physics Laboratory under the president ship of Sri M. Surya Sekhar Reddy, discussed and resolved the following.

1. It is resolved that time table should be implemented immediately.
2. It is also resolved to intimate the same to the students.
3. It is also resolved that, as per work load EVS classes for BCOM general is to be taken by M.SURYA SEKHAR REDDY,BCOM COMP.Applications is to be taken by T.RAGHU RAMAN
- 4 .It is strongly resolved that Practical classes should be extended to the evening section for maximum utilization of the resources.
- 5.HVPE WORK is allotted to sri T.raghu Raman during the Academic Year 2015-16

Signature of the lecturers

(M.Surya Sekhar Reddy)

Head of the department of Physics

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ENROLLMENT

DATE:-09-03-2016

We the following Lecturers 1. Sri. M. Surya Sekhar Reddy
2. Sri. T. Raghu Raman, Lecturers in Physics met on 9-03-2016. in the department of Physics i.e. in Physics Laboratory under the president ship of Sri M. Surya Sekhar Reddy, discussed and resolved the following.

1. It is resolved that to visit intermediate students villages to motivate them to join in the BSC group in the college.
2. It is also resolved that to conduct DAIL YOUR STUDENT PARENT PROGRAMME in

Every Monday until the end of the Exams to look after their studies

3. It is also resolved that, EVS and HVPE record evaluation and submission is to be

Completed on or before 12-03-2015

Signature of the lecturers

(M.Surya Sekhar Reddy)

Head of the department of Physics